



## Corporate Accountant – Vancouver, BC

Trialto Wine Group Ltd. is seeking a corporate accountant to join our accounting team in Vancouver (Yaletown). We are a dynamic and growing company with a focus on wines of 'People, Place, and Time'. We represent some of the best family wine businesses from around the world, and work to ensure they are placed effectively in our market. We are seeking a corporate accountant who is curious, passionate about customer service and looking to grow in a small team environment. Organization, attention to detail, and good communication skills are all essential to this role.

### Job Overview:

Reporting to the *Corporate Controller*, this position will be responsible for all aspects of accounts receivable, bank reconciliations, and supporting the month end close.

Main responsibilities include but not limited to:

- Work on assigned duties related to month-end, quarterly and year-end closes (preparation of journal entries including accruals, adjusting entries, expense allocations, balance sheet account reconciliations, and balance sheet and income statement analysis).
- Assist in the preparation of financial reporting package, internal and external
- Manage accounts receivable aging, invoicing, cash receipts application and other accounts receivable related tasks as needed.
- Work closely with the operations teams to ensure proper accounting and internal controls are maintained on a company-wide basis.
- Assist in annual budget planning cycle and review actuals vs budget.
- Prepare working papers for quarterly reviews and year-end audits.
- Monthly GST/QST Remittances & other statutory filings.
- Ensure compliance with accounting policies, procedures and controls.
- Other special projects / duties as required.

### Job Requirements:

- Minimum 2 years' experience in a similar position in a small to mid-sized company
- CPA designation or close to completion with a degree in accounting from a recognized college or university.
- Intermediate user of Microsoft Excel, and proficient with other Microsoft office programs
- Experience using Concur Solutions software an asset
- Experience using Microsoft Dynamics NAV an asset
- Ability to prioritize and meet deadlines while maintaining accuracy
- Strong verbal and written communication skills
- Passion for continuous improvement

**Compensation:** Trialto offers market competitive base salary along with extensive employee benefits including: extended health care coverage, a health spending account, RRSP Matching along with monthly transit pass reimbursements.

Please send resume and cover letter to Human Resources: [greatcareers@trialto.com](mailto:greatcareers@trialto.com)

Application deadline: **July 23<sup>rd</sup>, 2018**

*Only candidates selected for interviews will be contacted.*